



Manor Court
WERRIBEE AGED CARE LTD

ABN: 51 088 301 713

5 Hogan Grove
Werribee
Victoria 3030

T (03) 9742 0699
F (03) 9742 5004
office@manorcourt.org.au
www.manorcourt.org.au

Notice of Annual General Meeting

Notice is hereby given that the Annual General Meeting of members and life governors will be held via zoom/teleconference, on **Thursday 25th November 2021 at 6.00 p.m.**

Topic: Annual General Meeting

Join Zoom Meeting

<https://zoom.us/j/94882705222?pwd=Rm43MVNESkzTFhBMGhsK2dSaTJpUT09>

Meeting ID: 948 8270 5222

Passcode: sf0Q72

BUSINESS

1. To confirm minutes of the last Annual General Meeting on 26 November 2020.
2. To receive and consider the financial report of the Company for the year ending 30 June 2021, together with the Directors Report.
3. To re-elect Directors in accordance with the Company's Constitution.
 - a. Ms Nicole Whiting – retires by rotation and offers herself for re-election.
 - b. Mr Brian Ahmed – retires by rotation and offers himself for re-election.
 - c. Mr Steven Taylor - retires by rotation and offers himself for re-election
 - d. Mr Ian Knight - retires by rotation and offers himself for re-election.
4. To transact any other business of which at least 7 days written notice has been given to the Company Secretary, 5 Hogan Grove, Werribee Vic 3030.

Dated this 4 November 2021



Over **30** years
in **Werribee**



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Proxies

If you are unable to attend and vote at the meeting and wish to appoint a person who is attending as your proxy, please complete the enclosed proxy form. A proxy need not be a member of the company.

This form must be received by the company by 10am on 25 November 2020. Please detach and send your completed form to Manor Court Werribee Aged Care Ltd, 5 Hogan Grove, Werribee Victoria 3030



Over **30** years
in **Werribee**

Please return your Proxy forms no later than 10am on 25 November 2021 to :
THE SECRETARY
MANOR COURT WERRIBEE AGED CARE LTD
5 HOGAN GROVE
WERRIBEE 3030

APPOINTMENT OF PROXY

Name _____

Address _____

Appointment of Proxy

I / We being a member of Manor Court Werribee Aged Care Ltd and being entitled to attend and vote at the Annual General Meeting of the Company on 25 November 2021, hereby appoint :

A	The Chairman of Meeting (Mark Box)	OR	_____	The name of the person who will attend to vote on your behalf.
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If the proxy form is signed, but no proxies are named, it will be taken to mean the Chairman of the Meeting.

B	To direct your proxy on how to vote on any resolution, please insert X in the appropriate box below.
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	For	Against	Abstain
Resolution one To confirm the minutes of the last Annual General Meeting on 26.11.2020	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution two To approve the financial accounts for the year ending 30 June 2020.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution three (a) To re-elect N Whiting as a director of the company.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution three (b) To re-elect B Ahmed as a director of the company.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution three (c) To re-elect S Taylor as a director of the company.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution three (d) To re-elect K Munton as a director of the company.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C	SIGNATURE OF MEMBERS – THIS MUST BE COMPLETED		
	Signature _____		Date _____